

**§ 1217.2 Establishment of position.**

A request for the proposed establishment of VISTA volunteer leader position for a specific project shall be submitted by a sponsor in writing in advance to the appropriate ACTION Regional Director. Specific tasks, responsibilities, qualifications, and the proposed supervisory structure are to be detailed in the request.

**§ 1217.3 Qualifications.**

A volunteer recommended for a VISTA volunteer leader position must have:

- (a) Completed a one-year term as a VISTA volunteer.
- (b) Demonstrated ability to work constructively and communicate with volunteers, supervisor/sponsor, and the target population.
- (c) Demonstrated ability to work well with and gain acceptance of other volunteers.
- (d) Demonstrated ability to provide self-motivation and self-direction, and maturity to accept supervision and direction from supervisor/sponsor.
- (e) Sensitivity to the needs and attitudes of others, and exhibit a sincere commitment to the mission of VISTA.

**§ 1217.4 Selection procedure.**

(a) *Nomination.* Candidates may be nominated in writing to the Regional Director by the Program Officer or the State Program Director in whose area the volunteer serves. The nomination shall include a copy of the completed ACTION Form V-95a, for the Regional Director's review.

(b) *Selection.* VISTA volunteer leaders will be selected by the Regional Director (or his designee). The criteria for selection shall include:

- (1) The recommendation of the volunteer by the State Program Director or Program Officer.
- (2) An overall rating by the supervisor/sponsor of above average on the ACTION Form V-95a.
- (3) A description of specific tasks, responsibilities, qualifications, and the proposed supervisory structure, which justifies the establishment of the VISTA volunteer leader position. A selection decision is final.

(c) *Reenrollment.* VISTA volunteer leaders may be reenrolled in accord-

ance with the VISTA reenrollment and extension policy.

**§ 1217.5 Allowances and benefits.**

The VISTA volunteer leader shall be entitled to all allowances and benefits of a VISTA volunteer at the level which is consistent with the level for all volunteers on his/her project, except that:

- (a) The stipend will be increased from \$50 to \$75 per month effective on the date of selection of the VISTA volunteer leader.
- (b) Support for on-the-job transportation may be increased, consistent with ACTION policy.

**§ 1217.6 Roles of volunteers.**

VISTA volunteer leaders may have the following roles:

- (a) Primary contact with VISTA volunteers on personal and administrative matters.
- (b) Aid in communication of VISTA policies to VISTA volunteers.
- (c) Encourage and develop VISTA volunteer leadership and initiative on projects.
- (d) Aid as a resource in development and conduct of training programs.
- (e) Assist sponsor in preparation for arrival of VISTA volunteers, and assist new volunteers in settling-in, housing, orientation, etc.
- (f) Aid in the development of meaningful relationship and understanding of individual program concepts with VISTA volunteers and supervisor/sponsor.
- (g) Advise supervisor on potential problem areas, and needs of VISTA volunteers.
- (h) Aid supervisor/sponsor in the redevelopment of projects to best meet goals and objectives addressing the community's problem(s).

## PART 1218—VISTA VOLUNTEERS— HEARING OPPORTUNITY

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